
APPELLATE PRACTICE TIMELINE FOR APPEAL FROM FINAL ORDER

(FLA. R. APP. P. 9.110 AND 9.200)

TRIGGERING EVENT: Rendition of Final Order

REQUIRED FILING:

- Two copies of Notice of Appeal filed with the clerk of the lower tribunal within **30 days** [Fla. R. App. P. 9.110(b)]

TRIGGERING EVENT: Filing of Notice of Appeal

REQUIRED FILING:

- Within 10 days appellant “may” direct the clerk to include in or exclude from the record “other documents or exhibits filed in the lower tribunal.” [Fla. R. App. P. 9.200(a)(3)]
 - If clerk is directed to transmit less than entire record or transcript of trial with less than all testimony, appellant “shall” serve with such direction a statement of the judicial acts to be reviewed. [Fla. R. App. P. 9.200(a)(3)]
- Within 10 days appellant “shall” designate proceedings for transcription and inclusion. [Fla. R. App. P. 9.200(b)(1)] See below for deadlines applicable to court reporter.
 - Copy of designations “shall” be served on the court reporter, along with deposit of ½ of estimated transcript costs unless other satisfactory arrangements have been made. [Fla. R. App. P. 9.200(b)(1)]
- Within 10 days appellee “may” serve notice of cross-appeal. [Fla. R. App. P. 9.110(g)]
- Within 20 days appellee “may” direct the clerk to include in the record “additional documents and exhibits.” [Fla. R. App. P. 9.200(a)(3)]
- Within 20 days appellee “may” designate additional portions for transcription. [Fla. R. App. P. 9.200(b)(1)]
 - Copy of designations “shall” be served on the court reporter, along with deposit of ½ of estimated transcript costs unless other satisfactory arrangements have been made. [Fla. R. App. P. 9.200(b)(1)]
- Within 50 days clerk “shall” prepare the record prescribed by Fla. R. App. P. 9.200 “and serve copies of the *index* on all parties.” [Fla. R. App. P. 9.110(e)]
- Within 70 days appellant “shall” serve initial brief. [Fla. R. App. P. 9.110(e)] For deadlines applicable to other briefs, *see* Fla. R. App. P. 9.210.
- Within 110 days clerk “shall” transmit the record to the appellate court. [Fla. R. App. P. 9.110(e)] NOTE: Parties may prepare stipulated statement and attach a copy of the order to be reviewed and limited record in lieu of record. Parties “shall” advise the clerk of such intention “as early in advance of filing as possible.” Parties file the stipulated statement with the clerk of the lower tribunal, and the clerk transmits to the

appellate court within the time prescribed for transmittal of the record. [Fla. R. App. P. 9.200(a)(4)]

TRIGGERING EVENT: Service of Designation to Court Reporter

REQUIRED FILING:

- Within 5 days of receiving designation, court reporter “shall” acknowledge receipt and indicate date of expected completion at the foot of designation and transmit the endorsed designation to the parties and the clerk of the appellate court. [Fla. R. App. P. 9.200(b)(3)]
- Within 30 days court reporter “shall” transcribe and deliver to clerk of lower tribunal the designated proceedings and “shall” furnish copies as requested in designation. [Fla. R. App. P. 9.200(b)(2)]
 - If designating party directs court reporter to furnish transcript(s) to fewer than all parties, designating party “shall” serve copies of designated transcript(s) within 5 days of receipt from court reporter. [Fla. R. App. P. 9.200(b)(2)]
- If reporter cannot complete transcripts within 30 days, court reporter “shall” request additional time as is reasonably necessary and state the reasons for the request. [Fla. R. App. P. 9.200(b)(3)]
 - Parties have 5 days to object or agree to court reporter’s request for extension. [Fla. R. App. P. 9.200(b)(3)]

***** The burden to ensure that the record is prepared and transmitted “shall” be on the appellant. “Any party may enforce the provisions of this rule by motion.” [Fla. R. App. P. 9.200(e)]**